

Cornwall Public Library Board Meeting
Tuesday, November 26, 2024

Members Present:

Jennifer Jarvis (chair)
Chantal Tranchemontagne
Carilyn Hébert
Carol Boileau

Gabrielle Fecteau
Lindsay Below
Ryan MacKay
Saima Naqvi

Stephanie McMartin – CEO

Regrets

Denise Neilson

1. Call to Order

The meeting was called to order at 5:03 p.m.

a) Land Acknowledgement:

We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Haudenosaunee Peoples, specifically the Kanien'keha:ka (Mohawk).

b) Declarations of conflict of interest: None declared

c) Additions/Deletions/Approval of the Agenda:

2024-20 Motion to approve agenda: Moved by Lindsay Below, Seconded by Chantal Tranchemontagne. Motion carried.

2. Consent Items

a) Minutes of July 9, 2024 and Notes of September 17, 2024

2024-21 Moved by Gabrielle Fecteau, Seconded by Carilyne Hebert. Motion carried.

b) Financial report of September 2024

2024-22 Moved by Lindsay Below, Seconded by Carilyne Hebert. Motion carried.

3. Communication/Reports

a) Library Activities Report

Stephanie McMartin presented updates on the Steps Repair capital project, the water leaks on the second floor and the recruitment process for current vacancies. The Board was also notified of the upcoming 2025 Ontario Library Association conference should they wish to participate.

2024-23 Motion to accept the report: Moved by Lindsay Below, Seconded by Carole Boileau. Motion carried.

4. New Business

a) Motion – Closure for Professional Development

Stephanie McMartin proposed closing at 12:30 pm on Thursday December 12, 2024, to accommodate professional development training. The agenda for the afternoon was discussed and includes mandatory reviews of HR and Health and Safety policies and procedures, as well as a community learning opportunity.

2024-24 Motion to approve: Moved by Carilyne Hebert, Seconded by Lindsay Below. Motion carried

5. Business Arising

a) 2023 Audit Report

2024-25 Motion to accept the report: Moved by Carilyne Hebert, Seconded by Carol Boileau.

b) 2025 Budget approval

2024-26 Motion to approve: Moved by Gabrielle Fecteau, Seconded by Carol Boileau. Motion carried.

c) Board Meeting Scheduling

Jennifer Jarvis will circulate a poll in early January to help provide a new meeting date for the coming year.

6. Round table

7. In Camera

Pursuant to the Public Libraries Act Section 16.1 (4)
Labour relations or employee negotiations;

2024-27 Motion to move in camera: Moved by Gabrielle Fecteau, Seconded by Lindsay Below. Motion carried.

2024-28 Motion to move out of camera: Moved by Lindsay Below, Seconded by Chantal Tranchemontagne. Motion carried.

8. Next meeting: TBD

9. Adjournment: 6:40 pm